

ACCOMMODATION BOOKING FORM

Tongariro Conference

16th – 17th March 2018

An allocation of accommodation rooms is being held for delegates at the Novotel Rotorua Lakeside. Please make your reservation on this form and email or fax directly to the hotel.

Guest Name:

Company:

Address:

Phone:

Email:

Arrival Date: Departure Date:

Number of Adults: Number of Children:

(Maximum 2 adults and 2 children under 15yrs per room)

Please select preferred room type:

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Novotel Guest Room

NZ\$249.00 inc GST, per room, per night

Any special requirements:

A credit card number is required to guarantee this booking. Please complete details below:

MasterCard / Visa / American Express / Diners (circle as appropriate)

Card Number: Expiry Date

Cardholders Name:

Signature:

Charge back requests need to be authorised first by Novotel Rotorua Lakeside.

Please email, fax, or post the completed booking form to:

Email: h1874-re1@accor.com

Fax: 07 347 1888

Post: PO Box 348, Rotorua 3040, New Zealand

Tel: 0800 77 66 77 or +64 7 346 3888

Reservations must be guaranteed by providing your credit card. No charge is applied to the credit card at time of reservation. A cancellation fee is charged for any bookings cancelled within 24 hours of arrival date. A no-show charge of one (1) night's accommodation will occur for failure to cancel reservation.

Once the allocation of accommodation rooms has been filled or within 30 days of the event, any further reservations will be subject to availability. Rates are for room only. Breakfast is an additional charge if taken.